



# Church of the Risen Lord Jesus Christ

Reg. No 1889338 – Ministry of Economic Development, Companies Office

PO Box 18026, Glen Innes, Auckland, New Zealand

IRD # 96-202-369

## **Budget Request Form**

**Ministry:** \_\_\_\_\_

Date	Nature of Request (Equipment acquisition / Specific expenses)	Amount

- To be prepared by Ministry Head, endorsed by Admin / Finance & duly approved by the Minister.
- For inventory purposes of equipment acquisition, receiving report has to be issued and has to be duly received by the Admin Ministry.
- Copies of all documents be forwarded to Admin Ministry for filing.

Prepared by: \_\_\_\_\_  
Ministry Head

Endorsed by: \_\_\_\_\_  
Admin / Finance

Approved by: Roy Ventura  
Minister

Check issued by : \_\_\_\_\_  
Check # : \_\_\_\_\_  
Date : \_\_\_\_\_